

# An interactive web platform for Grants Beneficiaries

**EGREG-B** is a web application designed to help EU Grants Beneficiaries implementing their projects by following PRAG rules and using standard templates for reports and official documents.

## FUNCTIONAL FEATURES

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### Visibility

EGREG-B is a web site prepared to go live in few hours allowing the beneficiary disseminating selected information about his project. The project information officer, or the authorized user, can publish project's news, events, publications and other information to be accessed by the public.

### Financial Management

The Coordinator (or Lead partner) can:

- Register project costs and payments
- Track project payments and compare actual costs to foreseen budget
- Generate interim and final financial reports
- Prepare requests to use contingencies reserve
- Prepare precise requests for addendums
- Prepare next period budget taking into account the all years' budget and real expenditures
- Perform funds transfer (reallocation) according to PRAG rules

The coordinator can authorize other users, like partners, to register payments and view financial reports.

### Technical Management

The Coordinator can easily follow-up the implementation of the project's action plan; A visual on-desk calendar with automatic reminders is made available to allow scheduling tasks and internal deliverables (as well as Action Plan official deliverables) and follow-up their implementation/delivery status.

EGREG-B provides an instant communication platform where documents can be exchanged between the Project Manager and other users, commented and shared.

## **Documents Control**

All official documents produced during project's implementation (Narrative and Financial Reports, Requests submitted to/ Approvals received from the Contracting Authority, payment documents and invoices, Contractual documents) can be archived for easy and quick retrieval when needed.

## **NON-FUNCTIONAL FEATURES**

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### **Security**

Log in occurs through secure authentication mechanism, and internet connection is encrypted. Project information is secured in a database protected against data loss and unauthorized access.

### **User Interface**

EGREG-B has an easy-to-use graphical user interface that protects users from hazardous errors by providing drop down and selection lists to avoid re-entering any previously entered data.

### **Language Support**

EGREG-B supports the use of all EU official languages.

## **SYSTEM REQUIREMENTS**

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EGREG-B can be accessed and used through any web browser, no installation is needed.

## **COMPLEMENTARY SERVICES**

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### **Customisations**

Having all project's data stored into the system database, EGREG-B can be customized to include additional functions and reports to fit any additional needs of beneficiaries.

### **Training**

With its friendly and easy-to-use interface and the online documentation, few hours of hands-on training allow the beneficiary (and all users) efficiently using the system and its functions. In addition, webinars can also be organised and remote assistance is provided through the project implementation period.